



**MYKLEBUST**

## **SUPPLIER DECLARATION - CODE OF CONDUCT**

### **1. GUIDELINE TO THE DECLARATION**

As a trusted partner in the shipbuilding industry, Myklebust Verft AS is committed to ensure that all parts of its business are conducted ethically and in accordance with applicable laws. Consequently, Myklebust Verft AS also expects all of its suppliers and sub-suppliers to adhere to the same standard. The aim of this document is to stipulate a set of key general requirements to which Myklebust Verft's suppliers and sub-supplier's are expected to adhere. By signing this document, you, as a supplier, acknowledge your obligation and commitment to act in accordance with these principles, which includes the obligation to provide supporting documentation evidencing your compliance upon Myklebust Verft's request. If you are unable to provide such documentation, you hereby declare your willingness and intent to initiate a process of obtaining such documentation, upon Myklebust Verft's request.

### **2. DECLARATION**

As a business partner of Myklebust Verft AS, we hereby declare the following:

#### **Compliance with laws and ethical conduct**

We are committed to conduct our business in accordance with applicable laws and in accordance with the highest standards of ethical conduct, and shall implement appropriate procedures to ensure that this and other commitments set out herein, are complied with at all times by all those employed by or acting for or through us, including e.g. sub-suppliers and other business relations.

We agree to, and shall ensure, that Myklebust Verft AS shall be entitled to audit our and our sub-suppliers' compliance with this Supplier Declaration at any time, and that, if necessary, such audit may be performed by an independent third party.

#### **Corruption and improper payments**

We condemn and shall refrain from all forms of corruption and improper payments, including in the form of bribery, extortion or facilitation payments to e.g. customers, agents, subcontractors, employees and government officials.

We acknowledge that gifts and hospitality should have no role in the business process other than in circumstances where they are considered appropriate in order to mark and enhance relations with business partners or promote the giver's enterprise. Further, we adhere to the principle that gifts and hospitality shall always be modest, both with respect to value and frequency, be given and received in a transparent manner, and that they must never place the recipient under any obligation.

We will ensure that all economic transactions follow legislations on accounting and auditing, and have a detailed, precise and correct accounting that reflects all economic transactions. 2 Compliance Program appendix 2 Supplier declaration.



**Conflict of interest**

We will not partake in, or seek to influence, any decision which involves, or may be perceived to involve, a conflict of interest, whether or not this constitutes criminal fraud. We are aware that such a conflict of interest typically occurs when an individual, directly or indirectly, has a personal interest that might compromise her or his professional duties.

**Export/import restrictions and international sanctions**

We will comply with all UN, Norwegian, and other applicable export/import restrictions and sanctions, and shall refrain from doing business with entities or persons that have connections to countries, persons or entities that are targeted by such applicable sanctions.

**Human rights**

We support and respect the protection of internationally proclaimed human rights. As part of this commitment we undertake to act in accordance with e.g. the UN Declaration on Human Rights, UN's Convention on the Rights of the Child (particularly art. 32 regarding child labour), the ILO conventions on labour rights, and OECD's Guidelines for Corporate Social Responsibility.

**Labour conditions and anti-discrimination**

We are committed to ensure fair labour conditions throughout all parts of our business, which include ensuring that all our personnel shall refrain from, and are not subjected to, any discrimination based on gender, age, ethnicity, nationality, religion, disability, union membership, political affiliation or sexual orientation.

We shall prevent and prohibit forced or compulsory labour in any forms, and shall ensure that all our personnel have the right to a fair and equal compensation in accordance with national legal standards, international agreements or industry benchmark standards. Working hours shall comply with national laws and benchmark industry standards, and shall not exceed prevailing international standards.

**HSE**

We shall provide a safe and healthy working environment for our personnel, and shall work continually to reduce the health and safety risk in the workplaces. This includes educating and training our personnel regularly, and taking the best reasonable precautionary measures against accidents and occupational diseases.

We shall have an effective environmental policy and to comply with existing legislation and regulations regarding the protection of the environment and are committed to ensure that our business is conducted in an environmentally sustainable way.

**Signature**

On behalf of [name of supplier]

Signature: \_\_\_\_\_

Name:

Title:

Date: